

Completing a Monthly Food Survey – Child Nutrition Programs

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Work Queue
! You have 7 unread message(s). [View](#)
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When a monthly food survey is available for completion, the user will get a notice in the Work Queue.

List Food Surveys						
March 2013 - School USDA Foods (SCH)						
Site	Survey Status	Closes	No.	Total Processing Fee	Total Entitlement Deduction	Action
Bismarck High School	● Not Started	01/20/2013	796	\$0.00	\$0.00	Start Decline

Return

The user will see all surveys available for completion. Click on "Start" to begin the survey or "Decline" to decline the survey.

Food Surveys have three different statuses:

Not Started - the survey has not yet been started by the user

Start - the user has started the food survey but has not submitted it

Submitted - the user has submitted the food survey

Edit Food Survey

Site: Bismarck High School Entitlement Balance: \$5,881.00
 Survey Number: 796 State Match Balance: \$162,500.00
 Delivery: Week A of March 2013
 Program: School USDA Foods (SCH)
 Note:

Food

Enter the number of cases you would like for each food item.

Description	Type	Quantity Per Case	USDA Value Per Case	Processing Fee Per Case	No. of Cases	Entitlement Deduction	Processing Fee	Annual Survey For March	Total Ordered To Date
Apple Sauce	Brown Box	6 #10 cans	\$15.50		<input type="text" value="1"/>	\$15.50	\$0.00		0
Beef, Ground	Brown Box	4 10 lb chubs	\$60.00		<input type="text" value="1"/>	\$60.00	\$0.00		0
Chicken Fajita Strips	Brown Box	1 30 lb bag	\$60.00		<input type="text" value="1"/>	\$60.00	\$0.00		0
Chicken Nuggets	Processed	141 3.4 oz servings	\$52.00	\$25.00	<input type="text" value="1"/>	\$52.00	\$25.00		0
Chicken Strips-Pilgrims Pride	Processed	139 3.4 oz servings	\$24.00	\$35.50	<input type="text" value="1"/>	\$24.00	\$35.50		0
Egg Nog	Processed	50 1 Test Tube servings	\$50.00	\$100.00	<input type="text" value="1"/>	\$50.00	\$100.00		0

[Cancel](#)
[Decline](#)
[Finish Later](#)
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[Continue](#)

Enter the quantities for each item desired and click "Continue". User may also decline the survey from this screen by clicking on "Decline" or finish the survey at a later date by clicking on "Finish Later".

Submit Food Survey for Bismarck High School

The following food survey is about to be submitted.

All requested quantities are subject to change.

If there are no changes, the amount automatically deducted from your Entitlement is: **\$261.50**

Your estimated Entitlement balance will be: **\$5,881.00**

If there are no changes, your cost for processing will be: **\$160.50**

Food	Cases Indicated	Entitlement Deduction	Processing Fee
Apple Sauce	1	\$15.50	\$0.00
Beef, Ground	1	\$60.00	\$0.00
Chicken Fajita Strips	1	\$60.00	\$0.00
Chicken Nuggets	1	\$52.00	\$25.00
Chicken Strips-Pilgrims Pride	1	\$24.00	\$35.50
Egg Nog	1	\$50.00	\$100.00
Total:	6	\$261.50	\$160.50

[Cancel](#)
[Edit Survey](#)
[Printer Friendly](#)
[Submit To DPI](#)

Review the information before clicking "Submit to DPI". The user may also edit the survey by "Clicking on "Edit Survey" and return to the previous screen to make any necessary changes.

Food survey has been submitted.

List Food Surveys

March 2013 - School USDA Foods (SCH)

Site	Survey Status	Closes	No.	Total Processing Fee	Total Entitlement Deduction	Action
Bismarck High School	Submitted	01/20/2013	796	\$160.50	\$261.50	Edit Decline

[Return](#)

The system will display a confirmation that the survey has been submitted. Once the food survey is closed, it will become a customer order.